

UNDERTAKING FOR THE BRAINS LEARNING MANAGEMENT SYSTEM (LMS)

I, _____, _____ years old, and an applicant for the BRAINS Learning Management System (LMS) for (Name of the Program) _____, accept the following terms and conditions of my admission to the LMS instructions included herein and, *upon my honor*, vow to comply with them.

1. I agree that the LMS process and content are fully confidential and that I will *not reveal nor describe, nor discuss them to anyone in any manner*. Content here is defined as lecture videos, materials and handouts, question topics, question types and levels of analysis, levels of difficulty, questions and answer choices, and similar information.
2. I agree to maintain the integrity of the LMS proceedings, content, and results. I will abide by all the Rules and Guidelines, a copy of which forms part of this undertaking.
3. I agree that I shall not make records or recordings of the video lectures, materials, and examination and their processes, by any means, whether analog or electronic, by pictures, videos, or sounds, by myself or with others.
4. I represent that I have the equipment and internet access needed for the activity .
5. I understand that I, as well as my computer screen, shall be recorded for video and sound throughout the sessions, and that such videos are to be stored and may only be accessed by BRAINS authorized personnel. These videos shall remain confidential but may be made available as evidence for cases filed in Court and relevant government agencies such as, but not limited to, the Professional Regulation Commission, for legal and administrative proceedings.
6. All BRAINS communications with me shall be made through the cellphone number and email address I registered upon enrollment for the exam.

I understand that these agreements and my honoring them shall form contractual obligations, the breach of which may be brought for action with the concerned government agencies.

RULES AND GUIDELINES

1. Device Requirement

- Tablets, mobile phones are allowed to be used, **but we encourage you to use a laptop or desktop computer** equipped with a functional camera for better viewing.

2. Technical Requirement

- A **stable internet connection** is essential.

3. Camera Usage and Monitoring

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- The **camera must remain turned on at all times** during the session (video viewing, exam, etc.).
- Students will be **monitored** throughout the session.
 - **Photos of the student will be captured** at random times throughout the session.
 - **Random or periodic screenshots** of your screen will be taken to ensure academic honesty.
 - **Photos and screenshots shall not be released to 3rd parties unless required by the Courts in cases of suits.**

4. Schedule and Lecture Video Viewing

- **Depending on the program, BRAINS may structure the schedule** to ensure the sequence of subjects as required by the curriculum is followed and/or that the student finishes the program on time. If this is the case, **the student must follow the schedule provided** for viewing the lecture videos and completing assignments or assessments.
- **In certain programs where a strict schedule is essential to finish in time** for the actual exam, a **detailed schedule** for lecture videos and activities will be sent **via email**.
 - **The student is required to watch the lecture videos** within the designated timeframe as outlined in the schedule.
 - Failure to follow the schedule may result in missed sessions.
- **In programs where some flexibility in study schedule is feasible**, the LMS-based program will be open to the student for the same number of weeks a live version of the program is held, but up to no later than the examination date. In this case, BRAINS may arrange the subjects in blocks that should help the student arrange his or her viewing in a logical sequence based on our curriculum design.
- **Qualifying for post-review exam simulations may require submission of assignments or other exams.** The student is responsible for finishing these requirements before the deadline in order to qualify.

5. Environment and Conduct

- The student must ensure a **quiet, well-lit, and distraction-free environment**.
- The student's **face must be visible** throughout the session.

6. Privacy Notice

- By participating in monitored sessions on the LMS, you **consent to being recorded via photo and screen capture**.
- These recordings are solely for academic integrity purposes and will be handled according to

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institutional data privacy policies as described in (2).

Prohibited Activities

1. Attempting to take the exams or view the video lectures for someone else, or having someone else access your LMS credentials.
2. Editing, copying, taking pictures, including screenshots, or attempting to edit/copy/duplicate any materials or video content from the LMS.
3. Reproducing or disclosing the LMS content or any part of the content by any means (e.g., hard copy, verbally, electronically) to any person or entity.
4. Tampering or attempting to tamper with the online website.
5. Covering your webcam at any time during access to the LMS.

7. Violations and Penalties

Failure to comply with these guidelines may result in immediate disqualification from the program with no refund.

Signature/s and Date/s

Applicant

Name and signature of Parent or Guardian
is applicant is a minor.

Please initial here.